



### Sampling Instructions: Total Coliform and *Escherichia coli* in Drinking Water

Please remember to provide the information requested on the next page of this form.



**If submitting samples for EPD compliance monitoring, do not use this form. Please contact the lab for the appropriate form.**

1. Samples are accepted for analysis on Monday through Thursday from 8:00 a.m. to 4:00 p.m. If you need a next day shipping label from us, please add an extra \$10 to the actual fee of \$36 required for the laboratory test. Please make checks out to UGA-FEW Lab. Payment is due upon receipt of sample unless prior arrangements are made.
2. Samples must be accepted for analysis within 24 hours of the collection time. Therefore, collect and ship samples on the same day. If using overnight shipping, please collect and send samples on Monday through Wednesday only.
3. **If you have shock chlorinated your well you must wait until the chlorine has dissipated before collecting sample.**
4. Completely fill out the information requested on the opposite side of the form.
5. Select an inside faucet that is clean not leaking.
6. Remove any faucet attachments such as filters, aerators, screens, splashguards or water-saver valves.
7. Sanitize the faucet inside and out by dipping the faucet neck into undiluted chlorine bleach (do not use color-safe bleach).
8. Open tap (**COLD WATER ONLY**) fully and flush the faucet and pipes by running water for 3 minutes. Do not turn off the water, but reduce the flow to avoid splashing.
9. Uncap the sample bottle without touching the inside of the cap or bottle, fill the bottle above the 100 mL line, but not completely full and recap. Please note that the white substance in the bottle is a dechlorinating agent. Fill the bottle only once; do not rinse.
10. Place sample in the same box, seal sample box, affix UPS shipping label and call UPS at 1-800-742-5877 to determine your local pick-up/drop off place and time for "Next Day Air" packages. Or hand deliver to the Ag Services Lab, 2300 College Station Rd, Athens.



University of Georgia  
 Agricultural and Environmental Services Laboratories  
 Feed and Environmental Water Laboratory

2300 College Station Road  
 Athens, GA 30602-4356  
 Phone: 706-542-7690  
 Fax: 706-542-1474



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**Submission Form: Total Coliform and *Escherichia coli* in Drinking Water**  
 Instructions for collecting and delivering the sample are on the previous page of this form.

<b>Client Information:</b>		<b>Sample Location (if different from client address):</b>	
County Extension Office:			
<b>Signature of the county employee:</b> (Needed if submitted through the county extension office)			
Name:		County:	
		Street:	
Street:		City, State, Zip:	
City, State, Zip:		<b>Lab use only:</b>	
Phone:		Lab # FEW_____:	
Fax:		Date/Time Received:	
E-mail:		Carrier:	
<b>Sample Information:</b>		Chlorine (Y / N):	
Date/Time Sampled:		Accept/Reject (A / R):	
Sample ID:		Paid (Y / N):	
Well Diameter:	Well Depth:	Special Notes:	
Date of Last Shock Chlorination (if applicable):		Date/Time Analyzed:	
Year Drilled:	Pump Age:	<b>Results (MPN/100mL):</b>	
Comments:		Total Coliform : _____	<i>Escherichia coli</i> : _____